



TechCon 2024 Chicago

Technical Program
May 6 – May 9
Education Program
May 4 – May 9
Technology Exhibit
May 7 – May 8

67th Annual SVC Technical Conference • May 4 – May 9, 2024
Chicago Hilton, Chicago, Illinois, USA

Advance Exhibit/Booth Registration

The Advance Booth Reservation Process enables 2023 exhibitors to reserve the best available booth (or booths) for the next SVC Exhibit, using the number of exhibitor points that they have accumulated. The current Point System will still apply for 2024. The exhibiting company contact will be presented with a 2024 Exhibit contract when the 2024 Exhibit Hall Layout has been finalized.

2024 TechCon Sponsorships

Current exhibitors have opportunity to commit to 2024 TechCon Sponsorships now. Select from the following:

Platinum Sponsor\$4,250 USD	Notepads (2-color)\$3,000 USD	Online Hotel Registration Splash Page \$1,500 USD
Gold Sponsor\$3,250 USD	Welcome Reception (max 3 sponsors) . \$3,500 USD	Exhibit Hall Carpet Decals\$2,000 USD
Silver Sponsor\$2,250 USD	Specialty Coffee Cart\$3,750 USD	Exhibit Hall Isle "Dangler" Banner\$1,250 USD
Bronze Sponsor\$1,250 USD	Young Members Recognition & Farewell Social (max 3 sponsors)\$3,500 USD	Contact the SVC with your ideas
Wi-Fi Sponsor\$6,500 USD	Tote Bags (max 5 sponsors)\$2,750 USD	
ID Badges\$4,500 USD	Online Registration Splash Page (max 3 sponsors)\$3,000 USD	
Logo Bottle Water\$3,750 USD		

2024 TechCon Advance Booth Reservation Form 10 foot x 10 foot booth \$3,195 USD

The Second Wave of Booth Assignments will apply to booth reservations received between July 14, 2023 and September 15, 2023.

Full payment by credit card or company check is required for a complete booth application.

Booth registration form can be sent by fax to 866-577-2407 or by E-mail to jacque.matanis@svc.org.
Mail checks to SVC, PO Box 10628, Albuquerque, NM 87184-0628 USA

Company Name

Exhibit Contact Name

Address

City State Zip Country

Work Phone Mobile Phone

Fax

Email Website

of Booths 10 foot x 10 foot space (\$3,195 USD each)\$

Method of Payment:

Check Visa Mastercard AmEx Discover

Card # Expiration Date Security Code

Billing Zip/Postal Code Cardholder's Signature

Booth Fee Includes: 8 foot high backwall, 3 foot high dividers, booth ID sign, 50-word listing in the 2024 TechCon Program/Exhibit Guide, 2,000-character exhibitor profile in the 2024 online exhibit floor plan.

Once you fill out this form, print this page and either Email it to: jacque.matanis@svc.org or FAX to: +1 (866) 577-2407

SVC USE ONLY
RECEIPT DATE _____
RECEIPT TIME _____

SVC Exhibit Point System and Policies

SVC 2024 Technical Exhibition – Chicago Hilton, Chicago, Illinois, USA – May 4 - 9, 2024

More Points – Better Booth Location

The SVC Exhibit Point System provides all exhibiting companies with a priority in selecting booth locations. The more points a company has, the higher its priority when assigning its booth location.

2024 Point System

(1) 10x10 booth.....	1 point
(2) 10x10 booths	4 points
(3) 10x10 booths	6 points
(4) 10x10 booths	8 points

Silver Sustaining	3 points
Silver + (Plus)	5 points
Gold	8 points
Platinum	12 points

Hotel Reservations for all staff 3 points
at host hotel before March 1, 2024

Hotel Reservations for all staff 1 point
at host hotel after March 1, 2024

Every \$1000 spent on SVC Advertising.....	1 point
Every \$1000 spent on TechCon Sponsorship.....	1 point
Exhibitor Meeting	3 points

IMPORTANT Register Now to Get the Best Booth Position(s) Before the First Deadline - July 14, 2023.

Exhibitors signing up between July 14, 2023 and September 15, 2023 will be in the second wave of booth assignments. Points are accrued for the 2024 Exhibit based upon the Table on the left. Assignments will be made based upon the number of points a company has at the time of the assignment. Visit the SVC 2024 TechCon Portal to see the Exhibit Point list.

Notes:

- If Company A has 'x' points and is purchased by Company B which has 'y' points, then Company B will have either 'x' or 'y' points, whichever is the greater. The SVC Administrative Office must be notified in writing of the purchase, prior to the date of the first assignment of booths.
- Exhibiting companies who reserve sleeping rooms for all of their personnel in the SVC contracted hotels prior to March 1, 2024 will receive THREE additional points and be entered into a raffle to win a complimentary 10' x 10' booth for the 2025 TechCon (only one complimentary booth will be awarded).
- Exhibiting companies who have the majority of their personnel registered in the SVC contracted hotels, but have not done so before March 1, 2024, will receive ONE additional point.

Assignment of Booths

1. Initial booth assignments will be made after July 15, 2023, from all contracts received with full payment by that time. The next group of booth reservations received between July 15, 2023 and September 15, 2023 will be made in the Second Wave of Booth Assignments. Each company will be asked to provide four (4) choices for their booth location and statements as to which companies they do not wish to be near. For companies that have the same number of points, booth location priority is based upon the date that full payment has been received by SVC. With the advance registration process, a random drawing for priority will be made from companies that have the same number of points and that register for a booth during the TechCon. After September 15, 2023, booths will be assigned strictly according to the date that the paid registration is received (payment by credit card is acceptable). In the case that all booth choices have already been assigned, it will not be practical for the company to be recontacted. The next best booth space will be allocated.
2. Companies that wish to be located next to each other must send in their registrations together and state their request on the registration form. Exhibit Management will make every effort to accommodate the request.
3. Companies purchasing four (4) booths in an island by July 15, 2023 get first priority in booth placement. Four-booth islands purchased by September 15, 2023 will get first priority in booth

placement within the second wave of booth assignments from the confirmed floor plan that exists at that time. After September 15, 2023, all booths, including islands, are assigned on a first-come, space-available basis.

4. Exhibit space shall be assigned by the SVC Exhibit Committee in the best interests of the Exhibit as a whole. Exhibitors must agree to accept relocation if it becomes necessary or advisable in the sole judgment of Exhibit Management.
5. Exhibit Management reserves the right to add or remove booths on the published floor plan if it is in the best interests of the Exhibit.
6. After final assignment, space location may not be changed.

SVC Cancellation Policy

Exhibitors canceling their booth space before December 31, 2023 forfeit 10% of the total rental fee. There is no refund for cancellations after December 31, 2023. (If an exhibiting company sends a request in writing to SVC to cancel their booth registration after December 31, 2023, and if SVC is able to resell the booth, then the exhibiting company will receive a refund of 50% of its booth fee.)

NOTE: Under no circumstances are exhibiting companies allowed to sublet all, or part of, their contracted booth space. This policy will be strictly enforced.